

**REQUEST FOR INFORMATION  
POLICE VEHICLE STANDARDS  
FOR THE NAVAJO POLICE DEPARTMENT**

**I. PURPOSE OF REQUEST.**

The Navajo Police Department is issuing this Request for Information (“RFI”) to identify procurement, vehicle and equipment options for the upcoming purchase of police patrol vehicles and administrative vehicles for the Crownpoint Police District of the Navajo Police Department.

This RFI will be used for gathering information from potential vendors for the purpose of establishing the patrol vehicle standards and the administrative vehicle standards of the fleet to be purchased. This information will be used to educate the NPD in the current capabilities of potential vendors. The NPD will calibrate vehicle, equipment and decal specifications based on the responses submitted by potential vendors. This information will be used for preparing a Request for Qualification (RFQ) or a Request for Proposal (“RFP”). Any potential selection for a subsequent RFP may be based on overall price, quality of the vehicles and equipment, warranty and maintenance, ability to timely deliver fully equipped vehicles and prior experience of the vendor with government sale transactions. The NPD’s needs are outlined in this RFI.

The NPD reserves the right to reject in part or in whole all submissions, and to waive any technicalities for the best interest of the NPD.

**II. TIME SCHEDULE.**

It is the NPD’s intent to follow the following process and timetable, resulting in the assessment of the information provided by potential vendors. At the NPD’s discretion, it may change the estimated dates and the process set forth below as it deems necessary including but not limited to any interviews.

<b><u>No.</u></b>	<b><u>EVENT</u></b>	<b><u>Key Date</u></b>
1.	Request for Information Issued	January 5, 2018
2.	Requests for clarification and questions will be accepted up to this date and time.	January 19, 2018 @ 10:00AM Mountain Time
3.	Due date and time for submission	February 2, 2018 @ 4:30PM Mountain Time
4.	Opening of RFI Submissions Navajo Police Headquarters	February 5, 2018 @ 10:00AM Mountain Time

### III. INSTRUCTION FOR SUBMITTERS.

A. All submissions must be addressed to:

Delivery: Phillip Francisco, Chief of Police  
Navajo Police Department  
Office of the Chief of Police  
Building 2516  
Window Rock Boulevard  
Window Rock, Arizona 86515

Mailing: Phillip Francisco, Chief of Police  
Navajo Police Department  
Office of the Chief of Police  
Post Office Box 3360  
Window Rock, Arizona 86515

B. Any questions or inquiries regarding the RFI should be brought to the attention of

Leonard Redhorse III, Police Lieutenant  
Navajo Police Department  
Office of the Chief of Police  
928-871-7531 (direct)  
928-871-6363 (switch)  
[lredhorse@navajo-nsn.gov](mailto:lredhorse@navajo-nsn.gov)

C. All submissions must be in a sealed envelope and clearly marked "**LAW ENFORCEMENT VEHICLE STANDARDS**". The name and address of the submitting business must be shown on the face of the envelope.

D. All submissions must be received by 4:30pm on Friday, February 2, 2018. Submissions will not be accepted after this deadline. In addition to the original, one (1) copy of the submission must be enclosed in the sealed envelope. No facsimile, electronic or telephone submissions will be accepted.

E. Submissions should be prepared simply and economically, providing a straight forward, concise description of the submitter's capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of content. Please refer to Submission Organization and Format section.

**IV. SCOPE OF INFORMATION.**

The scope of information requested are attached herein as Exhibit A, Exhibit B and Exhibit C.

**V. TERMS AND CONDITIONS.**

- A. Responses to this RFI are voluntary.
- B. This RFI is for planning purposes only and should not be construed as a solicitation or as an obligation on the part of the NPD or the Navajo Nation.
- C. The NPD reserves the right to reject any and all submissions, and to waive minor irregularities in any submission.
- D. The NPD reserves the right to request clarification of information submitted, and to request additional information from any submitter.
- E. The NPD shall not be responsible for any costs incurred by the submitter in preparing, submitting or presenting its response to this RFI.
- F. The information submitted will be analyzed and may be shared internally, appear in reports or be reflected in future solicitations, as appropriate and at the NPD's discretion. Proprietary, classified, confidential, or sensitive information should not be included in your response. The NPD reserves the right to use any information in any resultant solicitation(s) or other activities. No basis for claims against the NPD or the Navajo Nation shall arise as a result of a response to this RFI or from the NPD's use of such information.
- G. Nothing in the RFI is intended to or shall have the effect of waiving any privileges or immunities afforded the Navajo Nation including, but not limited to, sovereign immunity or official immunity and it is expressly agreed that the Navajo Nation retains such privileges.

## **EXHIBIT A**

### **SCOPE OF INFORMATION REQUESTED**

#### **GENERAL PROVISIONS**

The Navajo Police Department is issuing this Request for Information (“RFI”) to identify procurement, vehicle and equipment options for the upcoming purchase of police patrol vehicles and administrative vehicles for the Crownpoint Police District of the Navajo Police Department.

This RFI will be used for gathering information from potential vendors for the purpose of establishing the patrol vehicle standards and the administrative vehicle standards of the fleet to be purchased. This information will be used to educate the NPD in the current capabilities of potential vendors. The NPD will calibrate vehicle, equipment and decal specifications based on the responses submitted by potential vendors. This information will be used for preparing a Request for Qualification (RFQ) or a Request for Proposal (“RFP”). Any potential selection for a subsequent RFP may be based on overall price, quality of the vehicles and equipment, warranty and maintenance, ability to timely deliver fully equipped vehicles and prior experience of the vendor with government sale transactions. The NPD’s needs are outlined in this RFI.

The requirements below are intended to give a general guideline or parameters for what the NPD will require. It is encouraged that submitters provide additional features and options that are available with their submission. The submission should address the requirements below, as well as explain and/or describe additional features, options and benefits of the submission.

## A. Background

- a. The NPD has 299 police vehicles and administrative support vehicles. The police vehicles are Chevrolet Tahoe 2WD pursuit, Chevrolet Tahoe 4WD, Chevrolet Silverado 4WD trucks, and Chevrolet 4WD  $\frac{3}{4}$  ton trucks. The administrative vehicles include Chevrolet Tahoe 4WD, GMC Envoys, Chevrolet 4WD  $\frac{3}{4}$  ton trucks, Chevrolet 2WD  $\frac{1}{2}$  ton trucks and Chevrolet 4WD  $\frac{1}{2}$  ton trucks. The NPD travels an average of 6,646,455 miles a year with each unit traveling an average of 38,883 miles a year.
- b. The NPD police vehicle fleet is predominately comprised of the Chevrolet Tahoe 4WD and Chevrolet Silverado 4WD.
- c. The Crownpoint Police District of the NPD currently has 43 vehicles. The average monthly mileage for units in this district is 44,366.
- d. The NPD covers 18,000 miles of road with 15,000 that are unpaved. The jurisdiction covers an expanse of 27,000 square miles.
- e. The jurisdiction is divided between flat arid lands, hills, mountains with narrow roadways. There are interstate, federal highways, state highways, Bureau of Indian Affairs roads, Navajo Nation roads and numerous unpaved dirt roads.
- f. Police officers are in their vehicles ten times more than other drivers, are 1,000 times more likely to be parked at the side of the highway than civilian drivers, and are four times more likely to be involved in a crash than ordinary citizens. Moreover, a police vehicle is used in circumstances where high-energy crashes are more likely to occur.

## B. The Crownpoint Police District of the NPD requires

- a. Thirty (30) police package SUVs that are fully marked and equipped. Identify color options. Refer to general specifications Exhibit B and Exhibit C.
- b. Three (3) police package SUVs that are marked and internally equipped. Identify color options. Refer to general specifications Exhibit B and Exhibit C.
- c. One (1)  $\frac{3}{4}$  ton 4WD truck (Administrative vehicle only). White color
- d. One (1) SUV (Administrative vehicle only). White color

C. The NPD would like information on

- a. Four (4) police package sedans that are fully marked and equipped. Identify color options. Refer to general specifications Exhibit B and Exhibit C.

D. Detailed Mandatory Description of Vehicles

- a. All Patrol vehicles must be new, previously unregistered SUVs or sedans.
- b. All Patrol vehicles shall be fully equipped with new emergency light and siren systems meeting federal and state standards for authorized emergency vehicles.
- c. All Patrol vehicles shall be fully equipped with new center equipment consoles that will include outlet plugs, USB plugs, beverage holders, side laptop computer mounts, and space for the siren and light controller and police radio. The NPD currently uses the XTL2500 Motorola radio.
- d. Administrative vehicles must be a new SUV and a new truck.

E. Patrol Vehicle Standards

- a. Vehicle must be suitable for traffic standards of performance and other law enforcement operational needs and meet or exceed the following minimum standards of performance (specified in the Michigan State Police Report for 2018 Model Year Police Vehicle Evaluation Program):
  - b. Acceleration
    - i. From 0-60 MPH      Average time not more than 8 seconds
    - ii. From 0-80 MPH      Average time not more than 14 seconds
    - iii. From 0-100 MPH      Average time not more than 14 seconds
  - c. Top Speed
    - i. 100 MPH in .56 miles or less
  - d. Stopping distance
    - i. From 60-0 MPH      148 feet

F. Purchase

- a. Submitters must include sufficient detail of all material terms, including specific vehicle descriptions, purchase price, maintenance obligations, licensing, and all other costs, fees, expenses and obligations necessary for

the acquisition and operation of the Vehicles. This includes any FOB Destination which would be Window Rock, Arizona.

- b. The submitter must identify if there is an impact on pricing or terms if the actual quantity of vehicles identified in B.a and B.b of these General Provisions are reduced by three or increased by three.

#### G. Warranty / Maintenance

- a. Please detail the warranty for the vehicles covering all parts and labor.
  - i. Details on the powertrain warranty
  - ii. Details on the bumper to bumper warranty
  - iii. Details on extended warranty plans.
- b. Please detail the maintenance plans that are available
  - i. Details on scheduled maintenance and comprehensive vehicle inspections.
  - ii. Details for coverage to include, but not limited to,
    - 1. Engine,
    - 2. Transmission,
    - 3. Electrical,
    - 4. Brakes,
    - 5. Front and Rear Suspension,
    - 6. Rear/Front Wheel Drive Axle,
    - 7. Emissions,
    - 8. Air Conditioning and Heating,
    - 9. Safety,
    - 10. Steering
  - iii. Details on certified service locations.
  - iv. Details on extended maintenance plans.

## **SUBMISSION ORGANIZATION AND FORMAT**

- A. Submissions should be submitted on 8.5” by 11” inch paper bound securely. Submissions must contain and be organized as shown below. Each section should be separated by numbered tabs.
- a. Cover clearly displaying the title of the RFI
  - b. Tab 1: Table of Contents
  - c. Tab 2: Introductory letter, to include the name of firm and contact information for the primary contact with the firm.
  - d. Tab 3: Company biography and other information. Provide a brief company history including date founded, number of employees, company headquarters location and operating locations, and past projects and accomplishments. Submitters may also provide any other general information that the submitter believes is appropriate to assist the NPD in its evaluation.
  - e. Tab 4: Experience, Past Performance, and Capacity. Submitters must submit under this tab a concise description of its experience, past performance and capacity to deliver the outlined services. Statement of Qualifications should include a demonstration of the submitters abilities and capabilities for this project. The submitter should identify any third-party vendors that may be used.
  - f. Tab 5: General Provisions. In what manner does the submission meet the minimum standards outlined by the NPD. In what manner does the submission exceed the minimum standards outlined by the NPD.
  - g. Tab 6: References: Provide three (3) references from similar municipalities, organizations and/or entities that Submitter has provided with similar services.
  - h. Tab 7: Additional information: At the submitters discretion, please provide additional information under this section.

## EXHIBIT B

This equipment listing should be used as a reference that identifies the general equipment needs of the NPD for visual warning devices, audible warning devices, communication equipment, specialized electronic equipment, firearms security mounts, prisoner transport cages and other required law enforcement vehicle accessories. Submitters should not feel they are bound to this configuration. The important issues should be an emergency warning configuration that will meet the needs of the patrol and command staff of the NPD with the internal components needed to enhance the comfort of the user, those being transported in the vehicle and to ensure the safety of the occupants. All proposed items will be installed using best practices and all items will be new. All exposed wires will be labeled to facilitate maintenance.

### Patrol Vehicle General Specifications

1	Bumper	Push bumper
2	Console	Center console. 12 volt sockets, USB ports, auxiliary input plugs, computer mount, equipment space for siren and light control and radio (XTL2500 Motorola radio)
3	Console	Armrest mount to console
4	Console	Cup holders
5	Emergency Lights	Overhead Lightbar with brackets. Red and blue
6	Emergency Lights	Rear window traffic advisor emergency lights. Red and blue. To include the control head.
7	Emergency Lights	Rear hatch emergency lights. Red and blue
8	Emergency Lights	Side mirror mounts
9	Emergency Lights	Headlight and taillight flashers
10	Emergency Lights	Safety mechanism to prevent power drain
11	Lighting	Driver side spot light
12	Lighting	Rear cargo light
13	Lighting	Interior supplemental lighting
14	Prisoner area	Rear door panels
15	Prisoner area	Window barrier
16	Prisoner area	plastic seating with safety belt/harness
17	Prisoner area	Cargo barrier with filler panels
18	Prisoner area	Steel panels

19	Prisoner area	Recessed panel (for vertical gun rack)
20	Prisoner area	1/2 slider polycarbonate window partition with
21	Siren	Siren and brackets
22	Siren/Light	Single unit siren and light control
23	Storage	Locking SUV cargo area storage box.
24	Weapon	Vertical gun rack (AR-15)

### Command Staff Vehicle General Specifications

1	Console	Center console. 12 volt sockets, auxiliary input plugs, computer mount, equipment space for siren and light control and radio (XTL2500 Motorola radio)
2	Console	Armrest mount to console
3	Console	Cup holders
4	Emergency Lights	Interior light bar low profile. Red and blue
5	Emergency Lights	Rear interior emergency lights. Red and blue
6	Emergency Lights	Side mirror mounts
7	Emergency Lights	Headlight and taillight flashers
8	Emergency Lights	Safety mechanism to prevent power drain
9	Lighting	Rear cargo light
10	Lighting	Interior supplemental lighting
11	Prisoner area	Rear door panels
12	Prisoner area	Window barrier
13	Prisoner area	plastic seating with safety belt/harness
14	Prisoner area	Cargo barrier with filler panels
15	Prisoner area	Steel panels
16	Prisoner area	Recessed panel (for vertical gun rack)
17	Prisoner area	1/2 slider polycarbonate window partition with
18	Siren	Siren and brackets
19	Siren/Light	Single unit siren and light control
20	Storage	Locking SUV cargo area storage box.
21	Weapon	Vertical gun rack (AR-15, shotgun)

## Patrol Sedan Vehicle General Specifications

1	Bumper	Push bumper
2	Console	Center console. 12 volt sockets, USB ports, auxiliary input plugs, computer mount, equipment space for siren and light control and radio (XTL2500 Motorola radio)
3	Console	Armrest mount to console
4	Console	Cup holders
5	Emergency Lights	Headlight and taillight flashers
6	Emergency Lights	Overhead Lightbar with brackets. Red and blue
7	Emergency Lights	Rear deck lighting. Red and blue
8	Emergency Lights	Mirror light. Red and blue
9	Emergency Lights	Safety mechanism to prevent power drain
10	Lighting	Driver side spot light
11	Lighting	Rear cargo light
12	Lighting	Interior supplemental lighting
13	Prisoner area	Rear door panels
14	Prisoner area	Window barriers
15	Prisoner area	plastic seating with safety belt/harness
16	Prisoner area	Steel panels
17	Prisoner area	Recessed panel (for vertical gun rack)
18	Prisoner area	1/2 slider polycarbonate window partition with
19	Siren	Siren and brackets
20	Siren/Light	Single unit siren and light control
21	Weapon	Vertical gun rack (AR-15, shotgun)

## EXHIBIT C

### Police Vehicle Graphics:

- A. All artwork must be prepared with 3-dimensional effects at high resolution to precisely match existing graphics (including size, color, art, effects, and detail) on the 2016 NPD police vehicle (please view attached photographs).
- B. All work (including artwork preparation, and installation of graphics) will be performed by employees with no fewer than five years' experience installing and preparing graphics for emergency vehicles.
- C. All work must carry a warranty against defect and/or defective workmanship for no fewer than five years.
- D. No hand-trimming or cutting may be done on the graphics after they have been installed onto the vehicles.
- E. All graphics must be applied underneath (not trimmed to the edge of) any removable hardware attached to the vehicle—meaning all door handles, molding, mirrors, antennas, lights, and emblems must be removed prior to installation of graphics and reattached and/or reassembled afterward.
- F. All graphics must be printed and installed within a clean, temperature and humidity controlled environment.

The following images are representative of the current decal and placement configuration for marked patrol vehicles used by the NPD. The side profile is repeated on the passenger side. In this representation, the district name is “Window Rock” but for purposes of the RFI, it would read “Crownpoint”. Command staff vehicles are visually the same except there are not mounted light bars. All emergency lights are internal. Command staff vehicles do not have a district name applied to them.

