

DIVISION OF BEHAVIORAL AND MENTAL HEALTH SERVICES
COMMUNITY OUTREACH ITEMS
INVITATION FOR BID
BID NO: 21-03-2435LE

BID DUE DATES: **MARCH 31, 2021 BY 5:00PM DST**
ANY BIDS RECEIVED AFTER THIS DATE/TIME WILL NOT BE ACCEPTED

DESCRIPTION: **DIVISION OF BEHAVIORAL AND MENTAL HEALTH SERVICES**
COMMUNITY OUTREACH ITEMS

CONTACT PERSON: Janelle R. Begay, Office Specialist
Division of Behavioral and Mental Health Services
Email: janellerbegay@navajo-nsn.gov
Phone: (928) 810-8503

MUST IDENTIFY BID # AND COMPANY NAME ON THE OUTSIDE OF ALL SEALED BID
PACKAGE/ENVELOPE (UPS OR FEDEX)

MAIL/DELIVER TO: THE NAVAJO NATION
PURCHASING SERVICES DEPARTMENT
ADMINISTRATION BUILDING #1 – 1ST FLOOR
WINDOW ROCK BLVD
WINDOW ROCK, ARIZONA 86515
ATTN: PURCHASING SECTION
BID NO: 21-03-2435LE

PLEASE SUBMIT AN **ORIGINAL AND TWO (2) COPIES** OF YOUR BID IN A SEALED ENVELOPE AND
CLEARLY MARK ON THE OUTSIDE OF THE ENVELOPE

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DIVISION OF BEHAVIORAL AND MENTAL HEALTH SERVICES
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A. PURPOSE OF THIS INVITATION FOR BID (IFB)

The Division of Behavioral and Mental Health Services (DBMHS) is requesting bids from vendors to purchase essential items and assign to staff who are providing virtual, community outreach events and activities. This invitation for bid is intended to solicit bids from prospective qualified vendor(s) on the proposed specification, as identified in Section C.

B. CONDITIONAL GOVERNING THE PROCUREMENT

The Division of Behavioral and Mental Health Services (DBMHS) will comply with all federal and tribal laws and regulations pertaining to the procurement of these items. The DBMHS reserves the right to reject any IFB, in whole or in part. The IFB is not a legal binding agreement, obligation, or contract and any cost incurred by the respondent in preparing, transmitting, presenting or modifying the IFB shall be the responsibility of the respondent. Indian preference will apply to this IFB as well as vendors who should indicate they are Navajo Nation priority one or two vendors.

C. SPECIFICATIONS

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
2200	Frosted die cut bag: 15" wX18" hX4" gusset. Assorted Imprint: One Color DBMHS Logo		
1100	Durango Paint Horse: 9"H. White/brown/black color Assorted Bandanas Imprint: One Color DBMHS Logo		
1100	Little Bit Lamb: 6" IX5" hX3" w; 5"H, cream color, Assorted Bandanas Imprint: One Color DBMHS Logo		
1100	Super Hoopster 8 7/8" wX7 1/8" h, Ball is 3 1/4" Imprint: One Color DBMHS Logo		
2200	8 piece colored pencil set in case. 8 pencils/notepad Imprint: One Color DBMHS Logo		
1100	My Little Aquarium 1 1/4 "x2"x1 1/2". Tank w/plastic fish, Assorted Lid Colors Imprint: One Color DBMHS Logo		
2200	Kids Face Bandana Mask Reusable Tube w/full color Imprint: Full Color DBMHS Logo		
2200	Blue Light Blocking Glasses, Assorted Colors Imprint: One Color DBMHS Logo		
2200	Triumph Puzzling Puzzle Book Imprint: Full Color DBMHS Logo		

2500	Golf 10 pc. PPE Kit VII. Masks, sanitizer, tissue, wipes Imprint: Full Color DBMHS Logo		
2200	PPE Daily Kit Face Mask, no touch tool, hand sanitizer, Assorted colors Imprint: One Color DBMHS Logo		
2200	Aluminum Sanitizer Spray Bottle with Pen, Assorted Colors Imprint: One Color DBMHS Logo		
1100	Takeya Thermoflask Vacuum Bottle, 40 oz, Assorted Colors Imprint: One Color DBMHS Logo		
2200	Bright Idea Utility Light and Screwdriver Imprint: One Color DBMHS Logo		
2200	Carton Garden w/3 types of seeds, Assorted Seeds Imprint: Full Color DBMHS Logo		
2200	Geometric Non-woven Shopping Tote Bag 13" wX15" h, Assorted Colors Imprint: One Color DBMHS Logo		
2200	Exercise Body Band: Rubber exercise resistance body band Assorted Colors Imprint: One Color DBMHS Logo		
	SUBTOTAL		
	NAVAJO NATION SALES TAX (6%)		
	GRAND TOTAL		

BIDS ARE TO BE ON COMPANY LETTERHEAD WITH UNIT PRICE, SUBTOTAL, NAVAJO NATION SALES TAX (6%), SHIPPING, IF APPLICABLE, AND GRAND TOTAL.

BIDS MUST INCLUDE NAVAJO NATION CERTIFICATION REGARDING DEBARMENT & SUSPENSION AND W-9 FORMS.

