

**REQUEST FOR PROPOSAL
BID NUMBER 18-04-1810LE**

DATE: April 10, 2018

PROJECT TITLE: Storage building renovations for Navajo Nation Surface Mining Program (NNSMP)

PROPOSAL DUE DATE: Friday, April 20 2018 by 5:00 PM (MST); proposals submitted after 5:00 PM (MST) will not be considered.

PROPOSAL: All companies are invited to review and respond to this Request for Proposal (RFP) at their discretion. All questions pertaining to the contents of this RFP can be directed to the contact person: Laviena Rajan, Reclamation Specialist at laviengarajan@frontier.com or (928) 871-7402.

An onsite walk-through will be held: Wednesday, April 18, 2018 at 10:00 AM (MST).
Navajo Nation Office of Surface Mining Program
2920 Tribal Hill Drive
Window Rock, AZ 86515

All companies responding to this bid are instructed to submit or send two (2) proposals to the following address:

Navajo Nation Purchasing Services Department
Attention: Lorita Etsitty
Administration Building Number 1
Window Rock, AZ 86515

Responses to this Bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope the following:

BID 18-04-1810LE
Navajo Nation Surface Coal Mining Program
Storage building renovations for Navajo Nation Surface Mining Program
COMPANY NAME

GENERAL INFORMATION AND GUIDELINES FOR THIS RFP

Storage building renovations for Navajo Nation Surface Mining Program (NNSMP)

I. PURPOSE OF THIS INVITATION FOR BID (IFB)

NNSMP within the Minerals Department is seeking services from a licensed general contractor to install a new metal roof on two (2) storage buildings (SB1 and SB2). SB1 requires the installation of gutters and PVC to divert flow away from SB1, the construction of interior heavy-duty shelves and an exterior entrance step. Flooring in SB1 needs reinforcement to allow for more load capacity. Assessment by the contractor during the walk-through meeting of how this will be completed. Renovations requested to be completed by May 31, 2018.

II. SCOPE OF WORK (SOW)

Construction:

- a. Installation of metal roofing material on the top of two storage buildings. The metal roofing will be placed on top of existing roofing material.
- b. Installation of gutters on SB1 as well as installation of PVC pipes to divert the water away from the storage building.
- c. Demolition of existing storage shelving that are water-damaged in SB1 and construction of heavy duty shelves.
- d. Exterior entrance step construction for SB1.
- e. Flooring in SB1 will need to be reinforced to increase the strength of the floor. Material and construction of the flooring will be provided by contractor.

III. Materials and Generated Waste

Materials for the construction of the roof, shelves, step and gutter are on site. Material for the construction of the flooring reinforcement will be provided by the selected contractor.

Selected contractor is responsible for providing all tools necessary to complete the construction and installation.

Selected contractor is responsible for removing and disposing of waste generated during the construction to appropriate waste facility.

IV. Additional Work Cited by Contractor

In the event the contractor discovers that additional work and supplies is required during the walk through, the contractor is requested to incorporate the additional work into their proposal and budget.

V. SCOPE OF CONTRACT

The Navajo Nation Surface Mining Program (NNSMP) will utilize the standard Professional Services Contract for the procurement of goods and services for this project.

VI. Proposal Content and required information

Proposal is required to include all services requested in Scope of Work. Please utilize the outline described below.

1. Organization qualification and project experience on the Navajo Nation.
2. Scope of Work (Detail breakdown of work proposed to complete SOW)
3. Schedule

4. Cost (Detail breakdown of costs: Material, labor, other applicable costs and Navajo Nation tax of 5%)
5. Copies of licenses, certifications, and insurance certificates.

VII. RIGHTS

NNSMP reserves the right to decline any proposals, in whole or part based on the requirements set forth in this RFP. NNSMP may elect to award the contract not solely on bid amount, but the bidder's qualification.

VIII. ATTACHMENTS

List of materials/supplies on-site
Building diagram

MATERIALS LIST ON-SITE

Metal roofing for SB1 and SB2

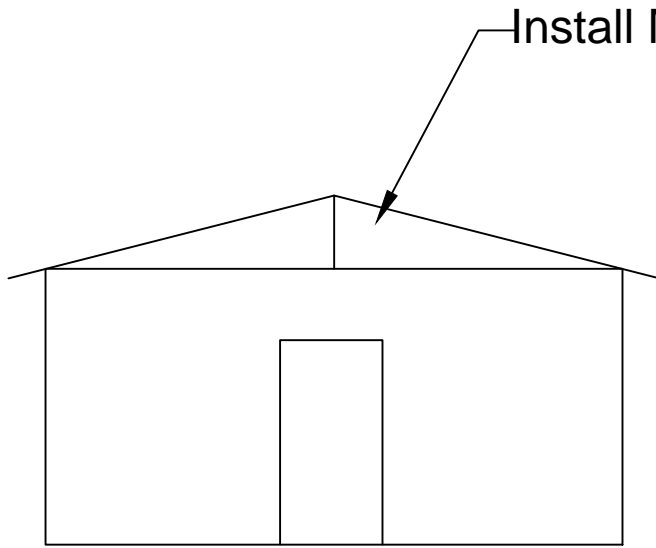
Quantity	Description	Color
44	9'-4" panels	beige
8	10' ridge panels	beige
8	10' gable end trim	beige
4	1-1/2" panel screws (bags)	beige
12	silicone caulk	beige
44	Outer gasket	beige
44	Inner gasket	beige

Storage Shelving for SB1

Quantity	Description
22	3/4 x 4x8 - CDX Plywood
90	2x4x8
5	3" gold deck screws (lbs.)
5	2" gold deck screws (lbs.)

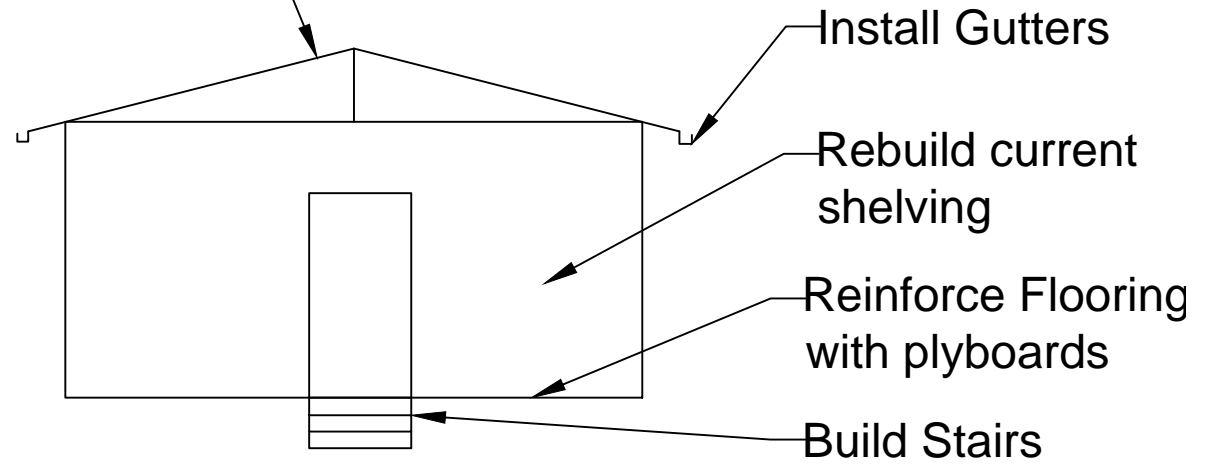
Gutter & Exterior Step for SB1

Quantity	Description	Color
8	rain gutters	Galvanized
2	end drop	Galvanized
2	end cap - left	Galvanized
2	end cap - right	Galvanized
2	downspout	Galvanized
6	45° elbows	Galvanized
4	gutter caulk (12 oz. tubes)	n/a
100	hex hand screws #8x3/4" /box	n/a
3	PVC pipe 4x20	n/a
4	2x12x16 treated lumber	n/a



Storage Building 2 (SB2)

Install Metal Roofing



Storage Building 1 (SB1)

Install Gutters

Rebuild current shelving

Reinforce Flooring with plyboards

Build Stairs



Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-			-		
or									
Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

