

THE NAVAJO NATION



JONATHAN NEZ | **PRESIDENT** MYRON LIZER | **VICE PRESIDENT**

REQUEST FOR PROPOSAL BID# 20-06-2324LE

The Navajo Nation Department of Water Resources – Technical, Construction, and Operations Branch (NNDWR-TCOB) is seeking qualified contractors to replace approximately 2,535 feet of 36-inch steel pipe for an irrigation project located in Nenahnezad, New Mexico.

The proposal shall include one (1) original and three (3) duplicate copies of the following:

1. A narrative outlining the project approach, qualifications, current workload and capability;
2. A list of projects completed on the Navajo Nation;
3. A list of three references and phone numbers from recent clients;
4. Copy of License and Insurance Certifications;
5. W-9 and Navajo Nation Certification Regarding Debarment and Suspension forms;
6. Fee Schedule in its own sealed envelope inside the bid packet. Clearly indicate “FEE SCHEDULE” on the sealed envelope.

The contract will be awarded to the proposer who submits the best proposal in terms of: 1) Products and Services; 2) Experience; 3) Credentials; 4) Project Budget; and 5) Installation Plans (i.e., construction approach narrative) and Schedules. Adherence to the bid instructions is paramount, otherwise, Navajo Nation Business Regulatory Department will disqualify the bid for non-compliance.

Proposals shall be delivered, in person, in a sealed envelope to:

“YELLOWMAN SIPHON HDPE CONSTRUCTION
BID# 20-06-2324LE – DO NOT OPEN”
Attn: Lorita Etsitty
ADMINISTRATION BUILDING #1 – 1st FLOOR
Window Rock Blvd
Window Rock, Arizona 86515

or mailed to:

Navajo Nation Office of the Controller
Purchasing Department
Attn: Lorita Etsitty
Administration Building #1
Window Rock Blvd
P.O. Box 3150
Window Rock, Arizona 86515
“YELLOWMAN SIPHON HDPE CONSTRUCTION
BID# 20-06-2324LE – DO NOT OPEN”

Drawings and Specifications can be requested from Mr. Francis Johnson, P.E., at fjaansin@gmail.com. Bid documents and supplemental information regarding the project is available online at www.nnooc.org link: Purchasing. If there are any questions regarding this Request for Proposal call Lorita Etsitty at (928) 871 – 6317 or Francis Johnson at (505) 368 – 1018.

The Navajo Nation reserves the right to reject any and all proposals and may elect to award the contract not solely on the bid amount but the bidder’s qualifications. The proposal due date is August 31, 2020 at 5:00p.m.

INSTRUCTIONS TO BIDDERS AND GENERAL INFORMATION

SCOPE OF WORK

The Yellowman Siphon is a 36-inch above-ground steel pipe that conveys irrigation water in the Fruitland Canal located in the Nenahnezad Chapter, New Mexico on the Navajo Nation. Approximately 2,535 feet of the steel pipe will be replaced with a 36-inch buried HDPE pipe.

Work covered includes all material not furnished by the Owner (NNDWR). The Owner is purchasing the HDPE pipe. All other materials, unless specified, are furnished by the Contractor. The furnished HDPE pipe will be staged at the Shiprock Irrigation yard in Shiprock, New Mexico. Transporting the HDPE pipe to the actual project location is the responsibility of the Contractor.

The complete scope of work is described in the attached Contract Specifications including:

1. Demolition – Demolish and remove the existing 36-inch steel pipe and concrete saddle support structures as identified in the Drawings. The steel pipe will be salvaged to a local steel recycler. The concrete saddle support structures will be taken to a recycler and other debris will be disposed of at an approved landfill.
2. Installation – Install approximately 3,351 feet of new 36-inch HDPE pipe in two sections as shown in the Drawings. This includes earthwork, dewatering (if required), handling, mechanical work, concrete work, welding, backfill and final grading. Installation also includes removing the inlet structure and replacing it with a new inlet upstream, replacing two road crossings and tying in to the existing outlet. The installation will meet or exceed minimum design standards as described in the Drawings and Specifications.
3. Permit Requirements – The Contractor will coordinate with the NNDWR to ensure all required permits, necessary clearances, easement, traffic control plan, safety plan, storm water pollution prevention plan, etc. as needed to execute the project are obtained prior to construction.
4. Project Management – The Contractor shall perform project and budget management for the duration of the project and attend periodic project meetings as needed. Progress reports shall be submitted to the NNDWR describing the work completed, schedule with critical path and percentage of work completed.

The Navajo Nation is not responsible for any “Down Time” including late delivery of materials, any act of negligence on the part of the supplier and any unforeseen occurrence. These are not billable to the Navajo Nation and will not be considered for payment.

SPECIFICATIONS

The installation of the new HDPE pipe will be according to the Drawings and Specifications. The Drawings and Specifications can be requested from Mr. Francis Johnson, P.E., at fjaansin@gmail.com or Mr. Michael Isaacson, P.E., at m.isaacson@kb-w.com.

PRE-BID MEETING

There will be a virtual pre-bid meeting on August 07, 2020 at 11:00 am MDT. The meeting information will be available from Mr. Francis Johnson, P.E., NNDWR, or Mr. Michael Isaacson, P.E..

AWARD OF BID— REJECTION OF BID

The NNDWR reserves the right to accept bids all or in part. At the time of acceptance, the NNDWR also reserves the right to increase or decrease quantities of any item at the same bid price.

The NNDWR reserves the right to reject any or all bids or to accept any bid that in its judgment will be in the best interest of the general public. It is the intention to award the contract to the best qualified bidder meeting the requirements.

PREFERENCE OF NAVAJO AND INDIAN-OWNED BUSINESSES

Preference of Navajo and Indian-owned businesses will be given under the Navajo Nation Business Opportunity Act, 5 NNC §201 et. seq., and the Navajo Nation Procurement Act, 12 NNC §303. Evaluation points will be

awarded to Navajo and minority respondents. Certification of Navajo Owned Business will be assured by certificate held by the Navajo Nation Business Regulatory Department.

NAVAJO NATION SALES TAXES

All work performed within the territorial jurisdiction of the Navajo Nation is subject to the six percent (6%) Navajo Sales TAX. 24 N.N.C. § 601 et. seq. The Navajo Nation shall withhold from each payment to the "CONTRACTOR" 6% of the total invoice amount associated with work performed within the Navajo Nation. This amount reflects the Navajo Sales Tax due on such invoice amount. This 6% shall be transferred to the Office of the Navajo Tax Commission as a payment of the tax on behalf of the "CONTRACTOR".

BID INSTRUCTIONS

Submit one (1) original Proposal and **three (3) duplicate copies**. Mark original as "ORIGINAL" and should contain signatures where a signature is required. Submit proposals in a sealed envelope, marked "YELLOWMAN SIPHON HDPE CONSTRUCTION, BID# 20-06-2324LE – DO NOT OPEN".

The name and address of the bidding firm should be shown in the upper left-hand corner of the envelope. Each submittal must be signed in the firm or corporate name and must bear the longhand signature of a principal duly authorized to make contracts for the bidding party. The bidder's name must be fully stated. Where submittals are signed by an agent of the bidder, evidence of his/her authority to act as the bidder's agent shall accompany the proposal.

AVAILABILITY OF BID DOCUMENTS

Bid Proposal documents are available on the web site at www.nnooc.org and at the Navajo Nation Purchasing services located at the Administration Building #1 – 1st Floor, Window Rock Boulevard, Window Rock, Arizona 86515 between the hours of 8:00 AM and 5:00 PM Monday through Friday. For more information, contact Lorita Etsitty at (928) 871-6317. The Drawings and Specifications can be obtained as discussed under the Specifications section.

TIME AND PLACE FOR RECEIPT OF BIDS

Sealed bid proposals shall be delivered to the Navajo Nation Purchasing Services, Administration Building #1 – 1st Floor, Window Rock Boulevard, P.O. Box 3150, Window Rock, Arizona 86515 on or before 5:00 p.m. on August 31, 2020.

WITHDRAWAL OF BID

No bid proposal shall be withdrawn for a period of 60 calendar days after the opening of bids without the consent of the owner.

DEVIATIONS

All specifications listed are intended to be preferred design and performance. Where deviations from the specification are necessary, bidder will render equivalent reliability or performance. If there is insufficient room for detailing deviation, please indicate "see deviation" and attach, clearly indicating the bullet number on any such attachments. Failure to detail all such deviations will provide a basis for rejections of the entire proposal. Substantial deviations will not be considered.

SCHEDULE OF FEES

BID# 20-06-2324LE

YELLOWMAN SIPHON HDPE CONSTRUCTION
NENAHNEZAD, NAVAJO NATION, NEW MEXICO

NO.	ITEM	QUANTITY	COST	EXTENSION
1.	Mobilization & Demobilization	Lump Sum		
2.	Environmental Quality Protection per Sections 2.02 and 2.03 of these Specifications	Lump Sum		
3.	Safety program, weekly safety meetings and submittals per Section 2.04 of these Specifications	Lump Sum		
4.	Establish, Maintain and Restore a staging area per Section 2.05 of these Specifications. Included in this price is the cost to restore the property for use of the property.	Lump Sum		
5.	Demolish, remove and salvage steel pipe per the Drawings and these Specifications. Included is the demolition and removal of the road crossings.	2,535 feet		
6.	Demolish, remove and dispose of concrete pipe supports. Each support is approximately 2 cubic yards.	239 each		
7.	Unload, handle, excavate, install, fuse, backfill and test HDPE pipe per the Drawings and these Specifications.	3,351 feet		
8.	Demolish and dispose of existing concrete inlet and furnish/install a new concrete inlet per the Drawings and these Specifications.	1 each		
9.	Furnish and install air vents per the Drawings and these Specifications	4 each		
10.	Furnish and install the manholes per the Drawings and these Specifications	6 each		
11.	Furnish and install the road crossing per the Drawings and these Specifications	2 each		
12.	Furnish and install the outlet per the Drawings and these Specifications	1 each		
13.	Furnish and install the security fence per the Drawings and these Specifications	317 feet		
14.	Furnish and install the steel transition fitting between HDPE pipe and steel pipe per the Drawings and these Specifications	2 each		
15.	Furnish import fill material for backfilling the 36-inch HDPE pipe from station 590+11 to station 598+24 per the Drawings and these Specifications	2,500 tons		
			Subtotal	
			Navajo Nation Tax (6%)	
			Total	

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____	(Applies to accounts maintained outside the U.S.)
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-			-				
or											
Employer identification number											
				-							

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

NAVAJO NATION CERTIFICATION
Regarding Debarment and
Suspension

Applicant acknowledges that to the best of his/her knowledge that their company and principal participants on this contract:

1. Are not debarred, suspended, or otherwise slated for debarment, ineligible and/or excluded from participation on Federal, State, and Tribal Government contracts etc.

2. Are not presently nor have been under criminal indictment or civilly charged by a governmental entity (Federal, State, and Tribal Government) for fraud, forgery, falsification, theft, bribery, destruction of records, receiving stolen property and other criminal offenses in the administration of a government contract.

3. Have not been terminated for cause or convenience by a governmental entity in the administration of a government contract (Federal, State, and Tribal Government).

4. If the Navajo Nation determines that the Certificate provided herein is not true, it will be grounds to terminate the contract and pursue other legal remedies.

Applicant's Address

Name & Signature of Applicant

Type or Print Name

Signature Date