

**REQUEST FOR PROPOSAL
Bid Number: 21-02-2415LE**

Date: February 08, 2021

Project Title: **Navajo Nation Division of Behavioral and Mental Health Services –
Cell Signal Booster System**

Project Schedule:

Advertisement of RFP	February 08, 2021 – February 19, 2021
Requests for Information Due Date	February 24, 2021 @ 5:00pm MST
Bid Due Date	March 03, 2021 @ 5:00pm MST

Proposal:

All interested parties are invited to review and respond to this Request for Proposal at their discretion. All questions pertaining to the contents of this RFP as a respondent can contact via email Gilbert Largo, Principal Systems and Programming Manager – DBMHS/DOH at glargo@navajo-nsn.gov

All parties responding to this bid are instructed to submit or send four (4) proposals (1 original and 3 copy) to the following address:

The Navajo Nation
Division of Finance – Purchasing
Attention: Lorita Etsitty, Buyer
Administration Building #1
Window Rock Blvd
Window Rock, Arizona

Responses to this bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope; the following:

**BID #21-02-2415LE NNDBMHS
NRBHC CELL SIGNAL BOOSTER SYSTEM
DO NOT OPEN-BID PROPOSAL**

GENERAL INFORMATION AND GUIDELINES FOR THIS RFP

I. DESCRIPTION OF THE ORGANIZATION

The Navajo Nation Division of Behavioral and Mental Health Services (DBMHS) is a federally funded program operating outpatient and inpatient counseling services throughout the Navajo Nation.

II. SCOPE OF THE CONTRACT

The Navajo Nation intends to enter into a professional services contract with one (1) responsible, qualified, and independent contractor to complete all work as described in the attached scope of work.

III. RESPONDENT REQUIREMENTS

All respondents must have the capabilities listed herein, including sufficient detailed information with regard to experience and expertise in meeting the following requirements:

1. A legitimate and credible vendor with a minimum of five (5) years' experience and history with providing the described services.
2. The Navajo Business Opportunity Act 5 NNC § 201, 205 will apply.
3. Federal requirements, if applicable (i.e. Davis Bacon wage rates).
4. All workmanship and materials shall comply with applicable Safety Codes.
5. As built drawings of all completed work.

IV. SCOPE OF WORK (See Attached)

V. REQUIREMENTS

The respondent will furnish all requested information as specified in the RFP.

VI. PROPOSAL CONTENT AND REQUIRED INFORMATION

Please utilize the outline described below with four (4) copies.

1. Organizational letter expressing your interest and a brief description of your proposed services. Do not reveal or make reference to the cost in this letter.
2. Organization qualifications and project experience. Include references.
3. Sub-contractor Information, if applicable
 - a. Subcontractor work should not exceed 40% of entire project
4. Scope of Work
5. Product Specifications including material safety data sheets
6. Design (detailed plan depicting layout of equipment).
7. Schedule
8. Copies of licenses, certifications, insurance certificates, and other relevant documents.
9. Costs to be submitted in a separate sealed envelope. (Detailed breakdown of costs: Material, Labor, and other applicable costs; NM State Tax, AZ State Tax and Navajo Nation Sales Tax.
10. Compliance: Any proposal that does not adhere to this format and does not address each specification, requirement, or scope of work as outlined, may be deemed non-responsive and rejected on that basis.

VII. EVALUATION PROCESS (pre-qualifying process)

1. Evaluation Criteria

- a. Qualifications, credentials, and minimum five (5) years' work experience. This includes the capabilities to provide all requested services. (20 points)
 - b. Quality of products, material safety data sheets, and warranty services. (30 points)
 - c. Project Schedule. (20 points)
 - d. Navajo Preference. (5 points)
 - e. Cost ***(separate sealed envelope)***. (25 points)
2. Applicable Federal Requirements (25 CFR 900, OMB Circulars A-87, GSA qualified vendor, Davis Bacon wage rates, etc.).
 3. The Navajo Nation Division of Behavioral and Mental Health Services reserve the right to interview respondents if deemed necessary due to tied scores or other legitimate matters.
 - a. This may entail a presentation from the respondent for clarification and/or details on products or other requirements. The presentation will be scheduled to be presented in Window Rock, AZ (if necessary). It is DBMHS's intention to award one (1) vendor to provide all services as specified.

VIII. TYPE OF CONTRACT

The Navajo Nation will utilize a standard Professional Services Contract for the procurement of goods and services for this project.

IX. PERIOD OF PERFORMANCE

The period of performance will be determined and negotiated based on the schedule proposed by the respondent and the contract implementation date.

X. TECHNICAL DIRECTION

The Navajo Nation DBMHS point of contact Gilbert Largo, Principal Systems and Programming Manager for inquiries related to the project and other matters. Questions and responses will be shared with all respondents. Mr. Largo's email address is glargo@navajo-nsn.gov.

XI. PAYMENT AND SUBMISSION OF INVOICES

The Navajo Nation Professional Services Contract will describe this section.

XII. RIGHTS

The Navajo Nation reserves the right to reject any and all proposals, in whole or in part based on the requirements set forth in this RFP.

XIII. AGREEMENT TERMS AND CONDITIONS

The Navajo Nation is not bound to enter a contract under the RFP and may issue a subsequent RFP for the same services, and

The Navajo Nation is a sovereign government and all contracts entered into as a result for the RFP shall comply with the Navajo Nation law, rules and regulations, including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations. This procurement and any RFP with respondents that may result shall be governed by the laws of the Navajo Nation and applicable federal law. Nothing herein shall be constructed as a waiver of the Navajo Nation's sovereign immunity. In addition, the Navajo Nation Business Opportunity Act will apply to the RFP.

The Navajo Nation Professional Services Contract will provide all other legal and contractual obligations, terms, and requirements of this project.

XIV. OTHER

SCOPE OF WORK

**Navajo Nation Division of Behavioral and Mental Health Services
Cell Signal Booster System**

LOCATION:

Navajo Regional Behavioral Health Center in Shiprock, New Mexico

PURPOSE:

The vendor shall plan, design, purchase and install a new wireless solution to improve cellular coverage at Navajo Regional Behavioral Health Center (NRBHC) in Shiprock, New Mexico. The cell signal booster system must be able to cover the 45,000 square foot main building and adjacent modular building. The project shall include the installation of outdoor and indoor antennas capable of supporting multiple Telecommunication Carriers. The system requires a commercial-grade in-building cellular amplifier with the ability to be managed remotely. The system should be capable of generating up to 26dBm in uplink power to reach towers at greater distances and 17dBm in downlink power to improve reception. The installation will include cell signal booster kit, directional antennas, amplifiers, power supplies, lightening surge protectors, low loss cables, mounting kits, and any cell signal booster accessories needed to amplify the signal. The vendor is required to provide manuals, documentation, and project completion reports.

BUILDING HISTORY AND DESCRIPTION:

Navajo Nation Division of Behavioral and Mental Health Services has identified one site located at Navajo Regional Behavioral Health Center in Shiprock, New Mexico. NRBHC currently has poor cellular coverage which limits clinical staff and administrators to effectively use mobile applications to perform their duties. Reliable cell signal streamlines communication for everyone and leads to higher patient satisfaction and better healthcare experiences. More information about building history and description will be discussed during the on-site pre-bid meeting or in response to written requests for building history information.

PROJECT REQUIREMENTS:

The cell signal booster system must be able to amplify cellular phone signal to cover 45,000 square foot main building and an adjacent modular building. The project shall include the installation of equipment that is capable of supporting multiple telecommunication carriers. The system requires a commercial-grade in-building cellular amplifier with the ability to be managed remotely. Listed below are some additional requirements for this project.

Cell Signal Booster System Requirements:

1. The vendor shall perform a site assessment to recommend the best cell signal booster system for the Division and NRBHC.
2. The system shall be capable of supporting 100 plus users.

3. The system shall be capable of Multi-Tower Targeting Technology to produce stronger signal
4. The system shall support 5G technology
5. Wireless solution shall be capable of providing excellent signal strength of -64dBm to -50dBm.
6. The system shall be capable of generating up to 26dBm in uplink power to reach towers at greater distances.
7. The system shall be capable of providing 17dBm in downlink power to improve reception.
8. RFP will include designing and integrating the cell signal booster system into DBMHS Information Technology Network Infrastructure.
9. The system shall have web-based cloud management capabilities for remote monitoring of cell signal amplification systems from a desktop, smartphone, or tablet.
10. The vendor shall provide training to Managed Information System (MIS) staff with monitoring and administering the cell signal booster system.
11. Vendor to provide 3-years hardware warranty next business day replacement support
12. Vendor to provide 3-years software & maintenance technical support services
13. Vendor is required to provide user manuals, documentation, and project completion reports.
14. Vendor shall recommend, purchase, and install equipment needed to amplify the cell signal.
15. Vendor shall supply all required labor, tools, equipment, materials, and services required to complete the installation.
16. Vendor shall be a licensed vendor and be fully knowledgeable and experienced in all aspects of procedures and methods with cell signal booster system.
17. Vendor shall provide warranty information on all work, parts, and labor.
18. Should the use of subcontractors be required, the firm shall define the categories of subcontractors in the proposal and shall provide a list with the name and address of the subcontracting firm, category of work and shall be submitted with each proposal; Work of subcontractors should not exceed more than 40% of entire project.
19. Vendor shall provide and maintain, at their expense, general liability insurance against claims made for damages for personal injury or property damage by reason of anything done or not done, its employees or agents, in connection with the performance of this agreement.

End Scope of Work