

THE NAVAJO NATION



JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

REQUEST FOR PROPOSAL **Bid Number: 20-12-2387LE “Re-Bid”**

Date: March 11, 2021

Project Title: Navajo Nation Division of Behavioral and Mental Health Services
Navajo Regional Behavioral Health Center, Shiprock, New Mexico.
Fire Detection System Repairs Project

Project Schedule:

Advertisement of RFP	March 15 – 26, 2021
Onsite Pre-Bid Meeting	By Appointment Only <i>Location: Navajo Regional Behavioral Health Center, Shiprock, New Mexico Please call (505) 368-1438 Melvin Joe, Facility Manager to set up appointment</i>
Requests for Information Due Date	March 31, 2021 5:00 pm
Bid Due Date	April 07, 2021 5:00 pm

Proposal:

All interested parties are invited to review and respond to this Request for Proposal at their discretion. All questions pertaining to the contents of this RFP as a respondent can contact via email Melvin Joe, Facility Manager (on site) – NRBHC/DBMHS at melvinjoesr@navajo-nsn.gov or Michael Salabiye, Planner – DBMHS at msalabiye@navajo-nsn.gov

All parties responding to this bid are instructed to submit or send four (4) proposals (1 original and 3 copy) to the following address:

The Navajo Nation
Division of Finance – Purchasing
Attention: Lorita Etsitty, Buyer
Administration Building #1
Window Rock Blvd
Window Rock, Arizona

All responses to this bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope; the following:

**BID 20-12-2387LE NNDBMHS “RE-BID”
NRBHC – FIRE DETECTION SYSTEM REPAIRS PROJECT
DO NOT OPEN-BID PROPOSAL**

GENERAL INFORMATION AND GUIDELINES FOR THIS RFP

I. DESCRIPTION OF THE ORGANIZATION

The Navajo Nation Division of Behavioral and Mental Health Services (DBMHS) is a federally funded program operating outpatient and inpatient counseling services throughout the Navajo Nation.

II. SCOPE OF THE CONTRACT

The Navajo Nation intends to enter into a professional services contract with one (1) responsible, qualified (Certified in Fire Protection Inspections), and independent Contractor to complete all work as described in the attached scope of work.

III. RESPONDENT REQUIREMENTS

All respondents must have the capabilities listed herein, including sufficient detailed information with regard to experience and expertise in meeting the following requirements:

1. A legitimate and credible vendor with a minimum of five (5) years' experience and history with providing the described services.
2. The Navajo Business Opportunity Act 5 NNC § 201, 205 will apply.
3. Federal requirements, if applicable (i.e. Davis Bacon wage rates).
4. All workmanship and materials shall comply with applicable Safety Codes.

IV. SCOPE OF WORK (See Attached)

V. REQUIREMENTS

The respondent will furnish all requested information as specified in the RFP.

VI. PROPOSAL CONTENT AND REQUIRED INFORMATION

Please utilize the outline described below with four (4) copies.

1. Organizational letter expressing your interest and a brief description of your proposed services. Do not reveal or refer to the cost in this letter.
2. Organization qualifications and project experience. Include references.
3. Scope of Work
4. Product Specifications including cut sheets.
5. Design (detailed plan depicting layout).
6. Schedule
7. Copies of licenses, certifications, insurance certificates, and other relevant documents.
8. Sub-contractor Information, if applicable
 - a. Subcontractor work should not exceed certain percentage of entire project
- 9. Costs to be submitted in a separate sealed envelope. (Detailed breakdown of costs: Material, Labor, and other applicable costs; 6% Navajo Nation Sales Tax.**
10. Compliance: Any proposal that does not adhere to this format and does not address each specification, requirement, or scope of work as outlined, may be deemed non-responsive and rejected on that basis.

VII. EVALUATION PROCESS (pre-qualifying process)

1. Evaluation Criteria

- a. Qualifications, credentials, and minimum five (5) years' work experience. This includes the capabilities to provide all requested services. (20 points)
 - b. Quality of products, ability to install, and warranty services. (30 points)
 - c. Project Schedule. (20 points)
 - d. Navajo Preference. (5 points)
 - e. ***Cost (separate sealed envelope)***. (25 points)
2. Applicable Federal Requirements (25 CFR 900, OMB Circulars A-87, GSA qualified vendor, Davis Bacon wage rates, etc.).
 3. The Navajo Nation Division of Behavioral and Mental Health Services reserve the right to interview respondents if deemed necessary due to tied scores or other legitimate matters.
 - a. This may entail a presentation from the respondent for clarification and/or details on products or other requirements. The presentation will be scheduled to be presented in Shiprock, NM (if necessary). It is DBMHS's intention to award one (1) vendor to provide all services as specified.

VIII. TYPE OF CONTRACT

The Navajo Nation will utilize a standard Professional Services Contract for the procurement of goods and services for this project.

IX. PERIOD OF PERFORMANCE

The period of performance will be determined and negotiated based on the schedule proposed by the respondent and the contract implementation date.

X. TECHNICAL DIRECTION

The Navajo Nation DBMHS point of contact Michael Salabiye, Planner for inquiries related to the project and other matters. Questions and responses will be shared with all respondents. Mr. Joe's email address is melvinjoesr@navajo-nsn.gov (on site), NRBHC/DBMHS, or Mr. Salabiye's email address is msalabiye@navajo-nsn.gov

XI. PAYMENT AND SUBMISSION OF INVOICES

The Navajo Nation Professional Services Contract will describe this section.

XII. RIGHTS

The Navajo Nation reserves the right to reject any and all proposals, in whole or in part based on the requirements set forth in this RFP.

XIII. AGREEMENT TERMS AND CONDITIONS

The Navajo Nation is not bound to enter a contract under the RFP and may issue a subsequent RFP for the same services, and

The Navajo Nation is a sovereign government and all contracts entered into as a result for the RFP shall comply with the Navajo Nation law, rules and regulations, including the Navajo Preference in Employment Act, and applicable federal law, rules, and regulations. This procurement and any RFP with respondents that may result shall be governed by the laws of the Navajo Nation and applicable federal law. Nothing herein shall be constructed as a waiver of the Navajo Nation's sovereign immunity. In addition, the Navajo Nation Business Opportunity Act will apply to the RFP.

The Navajo Nation Professional Services Contract will provide all other legal and contractual obligations, terms, and requirements of this project.

XIV. OTHER

SCOPE OF WORK
20-12-2387LE “RE-BID”
Navajo Division of Behavioral and Mental Health Services
Navajo Regional Behavioral Health Center – Fire Detection System Repairs Project
Shiprock, New Mexico

Repairs (which may include replacement) of the systems described below are needed. Detailed inspection reports are available at upon request to Mr. Salabiye. The inspection reports were completed by an outside independent certified inspection company. The listing below is a summary of the reports and makes up the repairs required under this scope of work under this RFP.

Fire Alarm

Control Unit and Related Equipment:
Annunciators- Failed
Remote Power Panels Failed
Secondary Power
Remote Panel Batteries Failed
Notification Appliances
Horn Strobes 52 Failed
Strobes 42 Failed

Fire Alarm 2

Multiple Issues:
7 Deficiency from Devices
3 Control Modules Failed
2 Duct Detectors Failed
2 Photo Smoke Detectors Failed

Wet Fire Sprinkler System

- (3) 2” Angle Valves Failed
- See Fire Alarm Report for various troubles present on F. A. C. P. upon arrival and departure.
 - Fire Pump A/C power failure reports to FACP as a supervisory not power failure.
 - Jockey pump does not function properly will not run in the auto position, gauges drop out to zero during residual flow testing, jockey pump has to be switched to hand position to restore pressure to 125 psi- which takes 2 minutes.
 - Water motor gong does not operate, recommend demo of water motor gong and piping to install an electronic bell.
 - No ITV piping systems were tripped manually for water flow alarms to report. Recommend installing 1” test and drains above flow switches at the risers for systems #2 and #1.

- No record of 5-year internal pipe obstruction inspection on risers (3).
- 8 outdated water gauges (6 on fire risers; 1 on feed to wellness center; & 1 on fire pump).
- 2" Auxiliary drain ball valve in Wellness center generator room leaks by needs to be replaced.
- 1st floor IDF room 238 sprinkler heads are plugged off (2).
- 1st floor MDF room 306 sprinkler heads are plugged off (2).
- Insufficient heads for the head box, need 1 chrome 286 degree 3/4" HSW.

Fire Pump (small) Joslyn/Clark

Excessive leaks, pump needs to be repacked.

Domestic Backflow (Large fire pump)

Catastrophic drain is under sized, RV did not open backflow. Needs full repair kit.

Kitchen Suppression Hood (Red tagged)

- 2 nozzles need to be plugged
- System needs more fusible link detection over range and griddle.
- 101-30 cartridge needs to be replaced.
- 2 cylinder tanks are due for hydrostatic testing (2008).

Back Flow Assembly (Wilkins)

CU-1 failed to meet minimum psi requirements, needs full repair kit.

Back Flow Assembly Tests

- North Sweat lodge mechanical room Failed Main supply 2" Ball cracked.
- South Sweat lodge mechanical room Failed CV-1 low psi, catastrophic drain is under sized.
- Lawn irrigation Failed Valve Cracked
- **VENDORS WILL BE RESPONSIBLE TO VERIFY MEASUREMENTS AND ALL NECESSARY INFORMATION ON SITE**
 - Contact site (Melvin Joe) to schedule appointments for walk through
- Replacement should include all components for complete replacement
- Warranty information for materials and workmanship to be provided to site
- Maintenance information should be provided to site upon completion of the project
- Copy of "cut sheets" should be provided to site upon completion of project
- Vendor will be responsible for disposal of replaced fixtures and debris at both locations.

End Scope of Work