

**The Navajo Nation
Office of the Auditor General
Request for Proposals**

Bid No. 22-05-2813LE

**Internal Audit of the
Ts'ah Bii Kin (Inscription House) Chapter**

Due: June 3, 2022

1.1 Scope of work

The Office of the Auditor General is requesting proposals from public accounting/auditing firms to perform an Internal Audit of the Ts'ah Bii Kin (Inscription House) Chapter within the Navajo Nation for the 12-month period ending March 31, 2022.

1.2 Qualifications

To be considered, a vendor must be a professional accounting/audit firm with expertise in accounting/auditing to conduct the Internal Audit of Ts'ah Bii Kin (Inscription House) Chapter. The offeror must have prior experience with audits in conformance with Generally Accepted Government Auditing Standards.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

1.3 Submission Deadline

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than 5:00 PM June 3, 2022: **Please reference the project name on the mailing label to:**

Mail: Navajo Nation Office of the Auditor General
Attn: Helen Brown, Delegated Auditor General
P.O. Box 708
Window Rock, AZ 86515

Physical: Navajo Nation Office of the Auditor General
Helen Brown, Delegated Auditor General
#7498 SW Morgan Blvd.
Window Rock, AZ 86515

1.4 Selection Process

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

1.5 Disclaimer

This request is not an offer to enter into a contract or employment, but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at rositayazzie@navajo-nsn.gov.