

ADDENDUM NO. 2 TO BID DOCUMENTS

FOR

**Office of the Controller
Procure-To-Pay Process & Systems Optimization Project
BID No. 22-04-2774LE**

**Navajo Nation Office of the Controller PO Box 1660
Window Rock, Arizona 86515**



DATE

June 8, 2022

ADDENDUM NO. 2

Office of the Controller Procure-To-Pay Process & Systems Optimization Project

This addendum shall be considered part of the Requirements and Contract Documents (except as noted otherwise) and is issued to change, amplify, or delete from or otherwise explain these documents where provisions of this addendum differ from those of the original documents. This addendum shall have precedence over the original documents and shall govern.

Clarifications

1. Evaluation Criteria (scoring details)

- The following matrix illustrates how the Office of the Controller reviewers will score each bid.

RFP Requirements and Specifications	Ability to Execute		Past Performance & Experience		Administrative	Pricing			Subtotal Score	Priority #1	Priority #2	TOTAL SCORE
	Optimization Methodology	Implementation Methodology	Prior Engagements w/ the N.N. & related entities	Similar Engagements	Qualifications, Experience & CV	Phase 1: Assessment	Phase 2: Action Plan	Phase 3: Implementation				
Increments	25	10	10	10	10	20	10	5	100			100
Total Max Pts per Category	125	50	50	50	50	100	50	25	500			500

- Priority 1 and priority 2 status is only for Navajo/Indian owned firms registered with the Navajo Nation Business Regulatory Department. For questions regarding priority, please contact the Business Regulatory Department at 928.871.6714 .

2. Response questions

- Questions regarding the Request for Proposal should be directed, via e-mail, to lajohnson@nnooc.org by June 20, 2022 at 5:00 pm MST.
- Email subject line must clearly state "Bid No. 22-04-2774LE".
- Responses to all questions received will be returned to all vendors. Vendor names, where mentioned, will be left out.

Signature: 

Name: Laura Johnson, Navajo Nation
Office of the Controller