

2024 PER DIEM RATES

Effective October 1, 2023

NAVAJO NATION TRAVEL POLICY ON MEAL ALLOWANCE REIMBURSEMENTS STANDARD CONUS PER DIEM RATES

	75%		75%		75%		75%		75%	
1st & Last Day										
BREAKFAST	\$13.00	\$9.75	\$14.00	\$10.50	\$16.00	\$12.00	\$17.00	\$12.75	\$18.00	\$13.50
LUNCH	\$15.00	\$11.25	\$16.00	\$12.00	\$17.00	\$12.75	\$18.00	\$13.50	\$20.00	\$15.00
DINNER	\$26.00	\$19.50	\$29.00	\$21.75	\$31.00	\$23.25	\$34.00	\$25.50	\$36.00	\$27.00
INCIDENTAL	\$ 5.00	\$ 3.75	\$ 5.00	\$ 3.75	\$ 5.00	\$ 3.75	\$ 5.00	\$ 3.75	\$ 5.00	\$ 3.75
TOTAL:	\$59.00	\$44.25	\$64.00	\$48.00	\$69.00	\$51.75	\$74.00	\$55.50	\$79.00	\$59.25

Navajo Nation Policy is to reimburse employees for all expenses that are reasonably necessary and actually incurred when traveling on authorized Navajo Nation business.

When travel is	Travel Days	Your allowance is
Less than 12 hours	Not Applicable	No allowance
More than 12 but less than 24 hours	One Day Travel	75 percent of the applicable M&IE rate for each calendar day you are in a travel status.
24 hours or more, on	The first day of travel	75 percent of the applicable M&IE rate.
	Full days of travel	100 percent of the applicable M&IE rate.
	The last day of travel	75 percent of the applicable M&IE rate.

- ***Meals included, as part of Registration and Conference Fees shall not be claimed.***
- ***Expenses for alcoholic beverages are not allowed for reimbursement.***