

**NAVAJO NATION**  
**DEPARTMENT FOR SELF RELIANCE**  
**(DSR) – SUPPORT SERVICES –**

**REQUEST FOR PROPOSAL**  
**NETWORK HARDWARE REFRESH**

**DIVISION OF FINANCE –**  
**PURCHASING**

**BID 23-03-2997LE**

REQUEST FOR PROPOSAL  
BID #23-03-2997LE

PROJECT TITLE: The Department for Self Reliance (DSR) Network Hardware Refresh

**PROPOSAL DUE DATE: May 26, 2023**

PROPOSAL: All interested parties are invited to review and respond to this Request for Proposal (RFP) at their discretion. All questions pertaining to the contents of this RFP, respondents are instructed to contact Mr. Riley Wilson, DSR Principal Accountant, via email at [riley.wilson@nntanf.org](mailto:riley.wilson@nntanf.org). For technical questions, please contact Mr. Chris Wright, Project Manager, via email at [chris.wright@nntanf.org](mailto:chris.wright@nntanf.org).

All parties responding to this BID #23-03-2997LE are instructed to submit or send their proposal to the following address:

**Mailing Address:**

Navajo Nation Office of the Controller  
Purchasing Department  
P.O. Box 9000  
Window Rock, AZ 86515  
ATTN: Lorita Etsitty, Buyer

**Physical Address:**

Navajo Nation Office of the Controller  
Purchasing Department  
2559 Window Rock Blvd.  
Administration Bldg. #1  
Window Rock, AZ 86515  
ATTN: Lorita Etsitty, Buyer

Responses to this Bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope the following:

**BID #23-03-2997LE- DSR Network Hardware Refresh  
DO NOT OPEN  
BID PROPOSAL**

## **GUIDELINES FOR THE REQUEST FOR PROPOSAL**

### **I. DESCRIPTION OF THE ORGANIZATION**

The Navajo Nation is the largest federally recognized Indian Tribe, occupies a land base of approximately 27,000 square miles, and extends into three states: Arizona, New Mexico and Utah. On August 22, 1996, Public Law (P.L.) 104-193, “The Personal Responsibility and Work Opportunity Reconciliation Act (PRWORA) of 1996” was signed into law. This law ended the Administration to Families with Dependent Children (AFDC) Programs. Under P.L. 104-193, the new law created block grants to States, and authorized Indian Tribes to apply for and administer their own Temporary Assistance to Needy Families (TANF) Program.

### **II. SCOPE OF CONTRACT**

- a. The DSR is seeking a vendor to quote on hardware necessary to replace networking hardware that is reaching end-of-life (EOL). The DSR is looking to modernize the network infrastructure with the latest enterprise level switching and routing infrastructure to allow the organization to grow over the next 5-10 years.
- b. The proposal will require hardware to replace existing switches and routers in place. The proposal should also include support/warranty on all hardware components (8x5xNBD).
- c. The DSR is looking to replace aging wireless (WiFi) networking hardware with a centralized wireless controller and modern WiFi 6 access points.
- d. The DSR is seeking vendor to replace EOL enterprise edge firewalls with current next-generation firewalls.
- e. In addition to the networking hardware, the DSR is seeking an advanced network security solutions with the following features:
  - i. Monitor the DSR network 24/7, 365 days a year for anomalies appearing in network traffic, credential use or escalation, or vulnerabilities and misconfigured infrastructure.
  - ii. Provide an interface that creates alerts, manages and distills logs to readily identifiable threats, and offers the ability to present solutions without staff monitoring. The dashboard should identify the intensity or likelihood of damage should the threat be left untreated and should respond to threats without unduly disrupting normal business workflows. The software should allow for scheduling for off hours and adjusting response for level of threat.
  - iii. The solution should extend the monitoring and protection of the network to our Office 365 environment and any cloud solutions we have the ability to access.

- iv. Response should include the ability to immediately terminate machine to machine communication from inside or outside the network, disable user credentials, stop the transmission of sensitive documents, restrict folder permissions and collaboration tool access.
  1. Response should include licenses or software subscriptions that will provide the above services for at least three (3) years with the option to renew when the term is up. The total cost should be calculated assuming 3 years of coverage.

### **III. RESPONDENT REQUIREMENTS**

All respondents must have the capabilities listed herein, including the respondent must provide sufficient detailed information to the respondent's experience and expertise in meeting the following requirements:

- A. The respondent must be a GSA qualified vendor able to offer GSA schedule pricing (GSA pricing not required if pricing beats GSA schedule pricing, or the products are not on the GSA schedule).
- B. The respondent must be able to resell Cisco products and be a Cisco certified partner (i.e. Platinum Partner).

### **IV. SCOPE OF WORK**

The DSR is seeking the following hardware:

- A. Quantity 2 of FPR1120-NGFW-K9 Cisco 1120 Next-Generation Firewalls with the following software coverages:
  - a. Warranty – 3 years
  - b. Cisco Threat Defense and Malware Subscription – 3 years
- B. Quantity 54 of C9300-24P-E Cisco Catalyst 9300 Network Essentials Switches with the following software and hardware accessories:
  - a. Warranty – 3 years
  - b. DNA Network Architecture Essentials – 3 years
  - c. Quantity 12 of C9300-NM-8X network modules
  - d. Quantity 50 STACK-T1-50CM
  - e. Quantity 4 STACK-T1-3M
  - f. Quantity 50 CAB-SPWR-30CM
  - g. Quantity 4 CAB-SPWR-150CM
- C. Quantity 10 of C8200L-1N-4T Cisco Catalyst 8200 routers
  - a. Warranty – 3 years
  - b. DNA Network Architecture Advantage – 3 years
  - c. Licensing for voice services
  - d. Quantity 10 4 port FXO cards
- D. Quantity 20 of C9120AXI-B Cisco Wireless Access Points
  - a. Warranty – 3 years
  - b. DNA Network Architecture Essentials – 3 years
  - c. Quantity 10 C8000-HSEC

- E. Quantity 1 C9800-L-F-K9 Virtualized Centralized Wireless LAN Controller
  - a. Warranty – 3 years
  - b. Quantity 1 CON-ECMU-C9800CLC
- F. Warranty/Support for 3 years on all hardware and software.
- G. Advanced security solution that meets the requirements of section II subsection e.

**V. REQUIREMENTS**

The respondent will furnish a comprehensive proposal that meets the requirements found in the Scope of Work, Scope of Contract, and Respondent Requirements sections of the this RFP.

In compliance with the Navajo Business Opportunity Act (NBOA), the respondent will mark on the proposal cover the priority preference of their business: **Priority #1** (100% Navajo-owned and controlled business, having its principal place of business on or off the Navajo Nation); **Priority #2** (51% to 99% Navajo or 51% to 100% other Indian-owned and controlled business or 100% Navajo Nation owned and controlled economic enterprise having its principal place of business on or off the Navajo Nation); or **Non-Priority Preference**. Failure to do so may disqualify the respondent.

**VI. PROPOSAL CONTENT AND REQUIRED INFORMATION**

In order to facilitate the evaluation of the proposals and allow for the best comparisons each proposal must include the following content as presented in the order indicated below. The proposal format should be typewritten on standard 8½ x11 paper, Times New Roman (size 12) font, and placed in a 1” binder with tabs delineating each section.

- A. TITLE PAGE –Identify your organization or business, mailing address, telephone number(s), facsimile number(s), email, name of a contact person(s) and the name of the person with the authority to sign agreements. Include the date of your proposal and use the following title:

Request for Proposal Department for Self Reliance  
Network Hardware Refresh – BID#23-03-2997LE

- B. COVER LETTER – Provide a one to two page letter summarizing your understanding of the work to be completed with a positive commitment in performing the work within the period required. **DO NOT** reveal or refer to the cost in this letter.
- C. TABLE OF CONTENTS –The proposal should contain a clear identification of each section with page numbers and any attachments, exhibits, etc.
- D. PROFILE – Identify the physical location and mailing address of your business or organization, identification of partners, managers, supervisors, and other key

personnel, including all subcontractors, that will perform the Scope of Work, as outlined in the RFP.

- E. QUALIFICATIONS AND EXPERIENCE – Explain the experience your company has in meeting the requirements found in this RFP.
- F. APPROACH – Describe the approach and method to be utilized in performing the Scope of Work.
  - i. Organization and Management: Please state tasks to be performed and identify the person(s) or the project team that will complete the tasks. If subcontractors are used, please state the work they will perform.
  - ii. Schedule: Please state the amount of time needed to complete the project in days, months (as appropriate to the size of the project) and provide a timeline chart showing tasks and dates of anticipated completion. Time preparation and submission of reports should be included.
- G. SPECIALIZED OR SPECIFIC QUALIFICATION AND EXPERIENCE – State your organization’s professional experience relevant to meeting the requirements of the RFP. Special consideration will be given to those organizations that have proven experience working with Tribal TANF Programs.
- H. COST – In a separate sealed envelope to be included in the proposal envelope, please identify the total cost for completing the project.
- I. COMPLIANCE – Any proposal that does not adhere to this format and does not address each specification, requirement and the Scope of Work, as outlined in the RFP, may be deemed non-responsive and rejected.

## VII. EVALUATION PROCEDURES

### A. Evaluation Criteria

Proposals will be evaluated by the DSR using the following criteria (maximum points listed):

- i. Proposal Content and Organization ..... 10 points
- ii. Methodology and timelines to complete the Scope of Work ..... 50 points
- iii. Qualifications, Credentials and Work experience in working with Tribal TANF Programs ..... 20 points
- iv. Cost breakdown (in a separate sealed envelope) ..... 20 points
- Possible Total Points..... 100 points**

**B. Selection Criteria**

The DSR will use the criteria outlined in VII (A) in its evaluation and comparison of proposals submitted. The order in which they appear is not intended to indicate their relative importance.

The DSR shall not be obligated to accept the lowest priced proposal, but shall make an award to the most responsible and responsive proposer whose proposal is most advantageous to and best serves the needs of the DSR and the Navajo Nation, taking into consideration price and the evaluation factors set forth.

**C. Applicable Federal Requirements**

In the acceptance of Federal Funds, the DSR is required to comply with all Federal and Tribal Laws and Regulations, including 45 Code of Federal Regulations Part 92, Uniform Administrative Requirements for Grants and Cooperative Agreements to States, and Local and Tribal Governments; Section 92.36 (e), (1) requiring the grantee to take all necessary affirmative steps to assure minority firms, women businesses and labor surplus area firms are used when possible, including complying with the Navajo Nation's Business Opportunity Act, 5 N.N.C., Subsection 201-215 and the Navajo Nation's Procurement Rules and Regulations.

**VIII. TYPE OF CONTRACT**

In the award of the contract to the successful respondent, the Navajo Nation will utilize the standard Service Contract for the procurement of goods and services for this project.

**IX. PERIOD OF PERFORMANCE**

The period of performance will be determined and negotiated based on the timelines proposed by the respondent in completing the project.

**X. TECHNICAL DIRECTION**

The DSR has designated Chris Wright as the Project Manager. He can be reached at [chris.wright@nntanf.org](mailto:chris.wright@nntanf.org) for any technical questions.

**XI. PAYMENT AND SUBMISSION OF INVOICES**

- A. Payment for work performed under this contract will not exceed the contract amount.
- B. A request to modify, amend or increase the contract amount must be submitted, in advance, in writing and must be agreed upon and signed by both parties.
- C. Payments will be made to the contractor upon receipt of an original invoice(s) with original signature(s) and date(s) with detailed supporting documentation of the amount to be paid.

- D. All correspondences and/or invoices to this project must refer to the Contract Number assigned.

## **XII. RIGHTS**

- A. The DSR reserves the right to reject any and all proposals, in whole or in part.
- B. The DSR reserves the right to request clarification of information submitted, and to request additional information from any proposer.
- C. The DSR reserves the right to award all or a portion of the required services to more than one proposer at the DSR's sole discretion.
- D. This RFP is not an agreement/contract or an obligation of funds and the DSR is not obligated or responsible for the cost of preparing the proposal.
- E. The respondent must submit one (1) original and three (3) copies of the proposal to the address identified on the cover of the proposal. The original proposal will serve as the official copy and the other three copies will be retained on file.
- F. The respondent must provide a current Certificate of Liability Insurance.
- G. Only written responses to the RFP will be accepted.
- H. Responses to the RFP shall be sent in a sealed envelope and clearly marked with RFP Title/Bid #23-03-2997LE, Department for Self Reliance-Network Hardware Refresh by registered, certified mail, overnight delivery with proof of delivery, or can be hand delivered to the name and address identified on the cover of the RFP.
- I. Proposal shall be received on or before 1:00 PM on May 26, 2023. Proposals received after 1:00 PM or late will not be accepted.
- J. Faxed proposals will not be accepted.



### **XIII. AGREEMENT TERMS AND CONDITIONS**

The services requested will be provided under the Terms and Conditions set forth in the Navajo Nation's Standard Agreement. A copy of the Standard Agreement can be made available upon request. The Agreement contains the Standard Provisions and Special Provisions applicable to the services anticipated in this RFP. If the organization cannot agree to the terms and conditions set forth in the Agreement, the respondent must indicate the specific section(s) of the Agreement that is not acceptable and should submit alternative language explaining their change to that section. The Navajo Nation will consider the alternate language proposed by the respondent and the Navajo Nation will not be bound by the alternate language change received from the respondent. If the organization stipulates that the Navajo Nation be bound to the change of the language in the Agreement, the Agreement may not be considered or may be rejected.

The DSR will make a reasonable effort to execute an agreement by selecting the proposal that best meets the needs and requirements of the DSR. The Agreement shall be signed by the contractor and returned to DSR within five (5) working days from the receipt of the Agreement. The Agreement will not become effective until signed by a person holding the required authority for both parties.

Failure to execute the Agreement within the period identified above will be sufficient cause for voiding the award of the Agreement. If the successful bidder refuses or fails to accept the Agreement, the DSR may award the contract to the next qualifying organization that responded to the bid.