

**The Navajo Nation  
Office of the Auditor General  
Request for Proposals**

**Bid No. 23-05-3027LE**

**Follow up Review of the  
Department of Personnel Management  
Corrective Action Plan Implementation**

**Due: May 26, 2023**

**1.1 Scope of work**

The Office of the Auditor General is requesting proposals from public accounting/auditing firms to perform a follow-up review of the Department of Personnel Management's implementation of its corrective action plan to address prior audit findings.

**1.2 Qualifications**

To be considered, a vendor must be a professional accounting/audit firm with expertise in accounting/auditing to conduct a follow up review of the Department of Personnel Management. The proposer must have prior experience in performing audits of personnel/human resource services using data extraction and analysis software tools.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

**1.3 Submission Deadline**

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than **5:00 PM May 26, 2023: Please reference the project name on the mailing label to:**

Mail: Helen Brown, CFE, Principal Auditor  
Delegated Auditor General  
Navajo Nation Office of the Auditor General  
P.O. Box 708  
Window Rock, AZ 86515

Physical: Helen Brown, CFE, Principal Auditor  
Delegated Auditor General  
Navajo Nation Office of the Auditor General  
#7498 SW Morgan Blvd.  
Window Rock, AZ 86515

**1.4 Selection Process**

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

**1.5 Disclaimer**

This request is not an offer to enter into a contract or employment, but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at [rositayazzie@navajo-nsn.gov](mailto:rositayazzie@navajo-nsn.gov).