

Invitation for Bids
Navajo Nation Department of Justice Office of the Attorney General
Purchase of Two (2) 2023 Sport Utility Vehicles, 4WD, 4 Door, 6-8 Passengers
Invitation Bid No. 23-06-3054SB

Bids Open:

Bid Close Date:

Invitation: Authorized Fully Certified Automotive Dealerships

The Department of Justice/Office of the Attorney General of the Navajo Nation is currently soliciting sealed bids for the Purchase of 2 Sport Utility Vehicles (1) 2023 Chevrolet Tahoe LT 4x4, (1) 2023 Chevrolet Equinox LT for the Department's utilization. The Department's vehicles have high mileage and in need of reliable transportation to make extensive distance to conduct judiciary business with clientele. With the Department's Memorandum of understanding in combination with reasonable explanation.

Therefore, the Department is requesting 2 Sport Utility Vehicle (1) 2023 Chevrolet Tahoe LT 4x4, (1) 2023 Chevrolet Equinox LT (or similar or equivalent to) with the following specifications to better serve our Clienteles.

Key Attributes:

One (1) 2023 Chevrolet Tahoe LT

Exterior Color: Black

Interior Color: Black

Windows: Power and Tinted

Wheel: 22' Black Wheels with Selective Machining

Tires: 22' All Season with Spare Tire

Drive Type: 4x4

Engine: 5.3L V8

Transmission: 10-Speed Automatic

Passenger Capacity: 8

EPA Est. MPG: 15 City/ 20 Hwy

Equipped with Highway Safety Kit

Manufacturing Warranty 60,000 mileage coverage

One (1) 2023 Chevrolet Equinox LT

Exterior Color: White

Interior Color: Gray

Windows: Power

Tires: All Season with Spare Tire

Drive Type: AWD

Engine: 1.5 Turbo 4-cylinder

Passenger Capacity: 5

EPA Est. MPG: 24 City/30 Hwy

Equipped with Highway Safety Kit

Manufacturing Warranty 60,000 mileage coverage

Bid Schedule

The Department of Justice/Office of Attorney General, Purchase of (2) Sport Utility Vehicles.

	IFB Schedule of Activities	Date
1.	Issue of Invitation for Bids	
2.	RFP- Questions Due Email: Barbara Calvin- (Administrative Services Officer) bcalvin@nndoj.com Brittany Tso (Senior Programs & Project Specialist) btso@nndoj.com	
3.	NNDOJ RFP Proposals Due	
4.	Official Opening of NNDOJ Proposals; A. Evaluation and Selection Begins	
5.	Notice of Selection	

Terms and Conditions

1. Bidders must be an Authorized Fully Certified Automotive Dealership who meets all standards and qualifications from the Automotive Manufacture. All vehicles are to be delivered in a timely fashion as the bid evaluation shall be based on who is most responsive in compliance with specification and criteria.
 - a. Bid price shall FOB (Freight on Board) to which delivery is made to the Navajo Nation Fleet Management Department in Window Rock, AZ.
 - b. Vehicles will be delivered to the Navajo Nation Free from any purchase money, Liens, or Security Interest.
 - c. The manufacturers published warranty for the vehicle shall apply to All Vehicles purchased by the Department of Justice/Office of the Attorney General of the Navajo Nation.

2. The bid price shall be effective on the date of award and the availability of funds will determine the number of vehicles to purchase, and additional procurement for like-kind and quality of vehicle also qualified for bid price. The Navajo Nation Fleet Management and/or NNDOJ/OAG will make on site visits to either manufacture/bidder's facilities, as needed to ensure compliance with specifications are met, or approve any deviation, if necessary.

3. The NNDOJ/OAG and the Navajo Nation Fleet Management Department will receive, at time of delivery of vehicles, all pertinent documents necessary for titling and licensing vehicles, including Manufacturer's Statement of Origin, Odometer statement, etc.
 - a. Only the Navajo Nation Fleet Management will be registering each vehicle through the Navajo Nation Property Management Department. Payment will be made after delivery of the vehicles and receipt of all pertinent documents, including invoice. Full payment is to made not later than 30 working days following receipt of all pertinent

documents, including invoice. Temporary license sticker must accompany upon delivery if no release of Manufacture Statement of Original is included as part of the documents and will delay timely payment.

4. It is the Department of Justice/Office of the Attorney General intention to award the Bid to the lowest Responsible Bidder who meets all criteria of bid.
5. Submission of all bids are to include: one original and two (2) copies, be enclosed in one seal envelope.
 - a. Respondent's Name and contact information, RFP Bid Number: (BID Number), The Department of Justice/Office of the Attorney General, 2 Sports Utility Vehicles-(1) 2023 Chevrolet Tahoe LT 4x4, (1) 2023 Chevrolet Equinox LT.
 - b. Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. Faxed or emailed proposal/bids will not be accepted.
 - c. The Department of Justice/Office of the Attorney General shall reserve the right to reject any or all bids or increase or decrease quantity of price.
6. Certified Navajo Business- Must provide proof that business is currently certified by the Navajo Nation-Business Regulatory Department and prioritized under Navajo Nation Council Resolution CAP-37-02 and under the Section 204 (A) (1) and (2) of the revised Navajo Nation Business Opportunity Act.
7. Taxes- All performance under this Contract within the territorial jurisdiction of Navajo Nation is subject to the six percent (6 %) Navajo Sales Tax (24 N.N.C. 601 et seq.).
8. **Nothing in the RFP is intended to or shall have the effect of waiving any privileges or immunities afforded. The Navajo Nation including, but not limited to, Sovereign immunity or official immunity and it is Expressly agreed that the Navajo Nation retains such privileges.**
9. **The Navajo Nation is a sovereign government and all contracts entered because of the RFP shall comply with the Navajo Nation Laws, rules, and regulations, Navajo Business Opportunity Act and Including the Navajo Preferences in Employment Act, and applicable federal law, rules and regulations.**

Contact Persons:

Sharon Belone-Buyer-Navajo Nation Office of the Controller-Purchasing Section-
Telephone number: 928-871-6320; email address: sbelone@nnooc.org

Barbara Calvin- Administrative Services Officer-Department of Justice/ Office of the
Attorney General- Telephone number: 928-871-6228; email address: bcalvin@nndoj.com

Brittany Tso -Senior Programs & Project Specialist- Department of Justice/Office of the
Attorney General-Telephone number: 928-871-6920; email address: btso@nndoj.com

Submit Bids, Mail or Deliver to:
The Navajo Nation Purchasing Services Department
Attn: Sharon Belone
Admin. 1 2559, Window Rock Blvd., Window Rock, AZ
PO Box 3150, Window Rock AZ, 86515-3150
(928) 871-6320
BID NO. 23-06-3054SB

Must Identify Bid Number and Company Name on the outside of all sealed package or envelop. Please submit one original and two copies of your sealed-bid.

Any sealed bid received after the closing date and time will not be accepted and will be returned to the sender. Faxed or emailed proposal/bids will not be accepted.

Sealed bid will include the following documents completed:

Debarment and Suspension Form (Exhibit A)

W-9 Form (Exhibit B)

BID NO. 23-06-3054SB

Date:

Description	Unit Cost	Total Cost
2 Sports Utility Vehicles One (1) 2023 Chevrolet Tahoe LT 4WD One (1) 2023 Chevrolet Equinox LT AWD		
Sub-total	XXX	
Navajo Nation Tax (6%)	XXX	
Other Applicable Taxes	XXX	
Total		