

**The Navajo Nation  
Office of the Auditor General  
Request for Proposals**

**\*BID NO. 23-08-3106LE\***

**Internal Audits of Selected  
Navajo Nation Chapters  
Over a Two-Year Period**

**Due: August 18, 2023**

**1.1 Scope of work**

The Navajo Nation Office of the Auditor General is requesting proposals from public accounting/auditing firms to be retained for a two-year period to perform internal audits of six (6) Navajo Nation Chapters (certified and non-certified) beginning mid-September 2023. Each internal audit will cover a 12-month period and selection of chapters will be made by the Navajo Nation Auditor General.

**1.2 Qualifications**

To be considered, a vendor must be a professional accounting/audit firm with expertise in accounting/auditing to conduct the internal audits of six (6) Navajo Nation Chapters. The offeror must have prior experience with audits in conformance with Generally Accepted Government Auditing Standards.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

**1.3 Submission Deadline**

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than **5:00 PM August 18, 2023: Please reference the project name on the mailing label to:**

Mail: Helen Brown, Delegated Auditor General  
Navajo Nation Office of the Auditor General  
P.O. Box 708  
Window Rock, AZ 86515

Physical: Helen Brown, Delegated Auditor General  
Navajo Nation Office of the Auditor General  
#7498 SW Morgan Blvd.  
Window Rock, AZ 86515

**1.4 Selection Process**

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

**1.5 Disclaimer**

This request is not an offer to enter into a contract or employment, but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at [rositayazzie@navajo-nsn.gov](mailto:rositayazzie@navajo-nsn.gov).