

**The Navajo Nation
Office of the Auditor General
Request for Proposals**

***Bid No. 23-08-3109LE*
ADDENDUM #1**

**Structural Engineer to Perform
a Facility Condition and Needs Assessment
of Current Office Building**

Due: September 11, 2023

1.1 Scope of work

The Navajo Nation Office of the Auditor General is requesting proposals from qualified engineering or consulting firms to provide a comprehensive professional facilities condition and needs assessment of the current office building located in Window Rock, AZ.

1.2 Qualifications

To be considered, a vendor must be a qualified engineering or consulting firms with appropriate licensures and/or certifications to perform the expected scope of work. The FCNA shall focus on the structural integrity of the building and any contributing factors to interior environmental exposures.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

1.3 Submission Deadline

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than **5:00 PM September 11, 2023: Please reference the project name on the mailing label to:**

Mail: Helen Brown, Delegated Auditor General
Navajo Nation Office of the Auditor General
P.O. Box 708
Window Rock, AZ 86515

Physical: Helen Brown, Delegated Auditor General
Navajo Nation Office of the Auditor General
#7498 SW Morgan Blvd.
Window Rock, AZ 86515

1.4 Selection Process

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

1.5 Disclaimer

This request is not an offer to enter into a contract or employment, but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at rositayazzie@navajo-nsn.gov.