

REQUEST FOR PROPOSAL

RE-BID NO: 25-12-3947SB

Date: February 17, 2026

Project Title: Navajo Nation Department of Fire & Rescue Service: All-Terrain Vehicle and Utility Terrain Vehicle, service, maintenance, and repairs.

Project Schedule:

Advertisement of RFP	2/17/2026 – 3/13/2026
Requests for Information Due Date:	3/10/2026 @ 5 p.m. MST
Bid Due Date:	3/13/2026 @ 5 p.m. MST

Proposal:

All interested parties are invited to review and respond to this Request for Proposal at their discretion. All questions pertaining to the contents of this RFP as a respondent can contact via email John Williams, Fire Chief – NNDFRS/NDPS at johnwilliams@navajonnsn.gov, no later than 5:00 PM (local time in Window Rock, AZ) on March 13, 2026.

All parties responding to this bid are instructed to submit or send four (4) proposals (1 original and 3 copies) to the following address:

The Navajo Nation
Division of Finance – Purchasing
Attention: Re-Bid 25-12-3947SB, Buyer
Administration Building # 1
Window Rock Blvd.
Window Rock, Arizona 86515

All responses to this bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope, the following:

RE-BID # 25-12-3947SB
NAVAJO NATION DEPARTMENT OF FIRE & RESCUE:
ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE, SERVICE,
MAINTENANCE, AND REPAIRS
DO NOT OPEN BID PROPOSAL

I. DESCRIPTION OF THE ORGANIZATION

The Navajo Nation Department of Fire & Rescue NNDFRS is a growing program operating eight (8) fire stations located throughout the Navajo Nation in Arizona and New Mexico. It is increasing its inventory of emergency vehicles to support fire rescue services on the Navajo Nation. The NNDFRS is seeking qualified vendors specializing in All-Terrain Vehicles (ATVs) and Utility Terrain Vehicles (UTVs) service, maintenance, and repairs for the department owned ATVs and UTVs.

II. SCOPE OF THE CONTRACT

The Navajo Nation intends to enter a professional services contract with one (1) responsible, qualified, and independent Contractor to complete all work as described in the attached scope of work for a period of five (5) years.

III. RESPONDENT REQUIREMENTS

All respondents must have the capabilities listed herein, including sufficient detailed information with regard, to experience and expertise in meeting the following requirements:

1. A legitimate and credible vendor with a minimum of five (5) years' experience and history with providing the described services.
2. The Navajo Business Opportunity Act 5 NNC § 201, 205 will apply.
3. Federal requirements, if applicable.

IV. SCOPE OF WORK (See Attached)

V. REQUIREMENTS

The respondent will furnish all requested information as specified in the RFP.

VI. PROPOSAL CONTECT AND REQUIRED INFORMATION

Please utilize the outline described below with four (4) copies.

1. Organizational letter: Letter expressing your interest and a brief description of your proposed services. Do not reveal or refer to the cost in this letter.
2. Organization qualifications and project experience. You may include references.
3. Scope of Work.
4. Service Specifications (if any).

5. Copies of licenses, certifications, insurance certificates, and other relevant documents.
6. Sub-contractor information, if applicable.
 - a. Sub-contractor work should not exceed certain percentage of the entire project.
7. Costs to be submitted in a separate sealed envelope. Detailed breakdown of costs: Material, Labor, and other applicable costs; 6% Navajo Nation Sales Tax.
8. Compliance: Any proposal that does not adhere to this format and does not address each specification, requirement, or scope of work as outlined, may be deemed non-responsive and rejected on that basis.

VII. EVALUATION PROCESS (pre-qualifying process)

1. Evaluation Criteria
 - a. Qualifications, credentials, and minimum five (5) years' work experience. This includes the capabilities to provide all requested services. (20 Points)
 - b. Quality of service, ability, reliability, and warranty services. (30 Points)
 - c. Location and ability to facilitate/travel to locations on the Navajo Nation. (20 Points)
 - d. Navajo Preference. (5 Points)
 - e. Cost (Separate Sealed Envelope). (25 Points)
2. Applicable Federal Requirements.
3. The Navajo Nation Department of Fire & Rescue reserve the right to interview respondents if deemed necessary due to tied scores or other legitimate matters.
 - a. This may entail a presentation from the respondent for clarification and/or details on products or other requirements. The presentation will be, presented at the respective sites (if necessary). It is NNDFRS intention to award one (1) vendor to provide all services as specified.

VIII. TYPE OF CONTRACT

The Navajo Nation will utilize a standard Professional Services Contract for the procurement of goods and services for this project.

IX. PERIOD OF PERFORMANCE

The period of performance will be determined and negotiated based on the schedule proposed by the respondent and the contract implementation date.

X. TECHNICAL DIRECTION

The Navajo Nation Department of Fire & Rescue point of contact John Williams, Fire Chief for all inquiries relating to the project and other matters. Questions and responses will be, shared with all respondents. Chief Williams' email address is: johnwilliams@navajo-nsn.gov

XI. PAYMENT AND SUBMISSION OF INVOICES

The Navajo Nation Professional Services Contract will describe this section.

XII. RIGHTS

The Navajo Nation reserves the right to reject any all proposals, in whole or in part based on the requirements set forth in this RFP.

XIII. AGREEMENT TERMS AND CONDITIONS

The Navajo Nation is not bound to enter a contract under the RFP and may issue a subsequent RFP for the same services, and The Navajo Nation is a sovereign government and all contracts entered into as a result for the RFP shall comply with the Navajo Nation law, rules, and regulations, including the Navajo Preference in Employment Act, and applicable federal law, rules, regulations. This procurement and any RFP with respondents may result shall be, governed by the laws of the Navajo Nation and applicable federal law. Nothing herein shall be, constructed as a waiver of the Navajo Nation's sovereign immunity. In addition, the Navajo Nation Business Opportunity Act will apply to the RFP.

The Navajo Nation Professional Services Contract will provide all other legal and contractual obligations, terms, and requirements of this project.

XIV. OTHER

SCOPE OF WORK

Navajo Nation Department of Fire & Rescue Service: All-Terrain Vehicle and Utility Terrain Vehicle, service, maintenance, and repairs.

The Navajo Nation Department of Fire & Rescue Service (FRS) is seeking a proposal for All-Terrain Vehicle and Utility Terrain Vehicle service, maintenance, and repairs. Vendor must submit specifications, service options, pricing, qualifications and accessories.

Vendors must guarantee the quoted prices for the period of October 1 through/and upon funds availability. The FRS with the consent of the vendor shall have the option for end of the contract, the same terms and conditions upon agreement of any price changes.

Vendor must have the ability to work collaboratively with FRS to meet the following key components of the FRS emergency vehicle fleet maintenance program.

- Comprehensive and preventative service and maintenance schedule, and shall have means to repair or replace all parts approved by FRS.
- Full utilization of standard warranty coverage, in accordance and compliance with original equipment manufacturer (OEM) specifications, warranties, and recommendations.
- Excellent customer service and responsiveness to maximize cost efficiencies, minimize unscheduled repairs and down time.
- Timely service, maintenance, and repair services to correct deficiencies and return to in-service status.
- Technical capabilities to perform the required services.

Vendor shall perform, furnish supervision, labor, tools, parts, and equipment to perform diagnostic, inspection, service, repair, and maintenance services. In addition, shall be consistent with best practices, meet all federal, state, and local standards, and follow manufacture's recommendations, that include, but not limited to:

- Oil change/lube
- Tire rotation/repair/replacement
- Brake services/maintenance/repair (hydraulic/air)
- Suspension services/maintenance/repair
- Heat/AC services/maintenance/repair
- Electrical system services/maintenance/repair

- Chassis and frame service/maintenance/repair
- Engine, transmission, electrical system(s), brake(s), body and frame services/maintenance/repair.
- Other service/maintenance/repairs normal/customary/emergency for ATV/UTVs.

NAVAJO NATION CERTIFICATION
Regarding Debarment, Suspension, and
Contracting Eligibility

1. Applicant entity acknowledges that to the best of its knowledge that the Applicant entity, either in its present form or in any identifiable capacity, has not, in accordance with 12 N.N.C. § 361:
 - A. Been convicted of the commission of criminal offenses incident to obtaining or attempting to obtain a public or private contract or subcontract, or in the performance of any such contract or subcontract;
 - B. Been convicted of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or other offenses indicating a lack of business integrity or honesty, which currently, seriously, and directly affect responsibility as a Navajo Nation contractor;
 - C. Been convicted under antitrust statutes arising out of the submission of bids or proposals;
 - D. Violated contract provisions, including:
 - i. Deliberate failure, without good cause, to perform in accordance with the contract specifications or within the time limit provided in the contract,
 - ii. A recent record of failure to perform or of unsatisfactory performance with the terms of any contract, or
 - iii. Any other cause so serious and compelling as to affect responsibility as a Navajo Nation contractor, including debarment by another governmental entity.
2. Applicant acknowledges that if the Navajo Nation determines that the executed Certification provided herein is untrue or not wholly accurate, it shall be grounds for the Navajo Nation to terminate the contract and pursue other legal remedies, at the Navajo Nation's discretion.
3. Applicant certifies to the best of its knowledge that it is eligible to do business with the

Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. § 1501 and 5 N.N.C. § 301. Applicant also acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

Applicant Name

Name of individual signing on Applicant's behalf (print)

Applicant Address

Title of individual signing on Applicant's behalf

Applicant Address

Signature of individual signing on Applicant's behalf

Applicant Address

Date

